

# THE CONSTITUTION OF THE EVANGELIST ASSEMBLY APOSTOLIC CHURCH.

## Rules and regulations to be followed in church leadership.

### Section one

#### Name of the church

THE EVANGELIST ASSEMBLY APOSTOLIC CHURCH.

#### Address

P.O.BOX 145

OZWATHINI 3242

#### Head quarters

OZWATHINI (NOMHELE)

### Section two

#### 2.The assembly order

- 2.1 President
- 2.2 Reverends
- 2.3 Evangelists
- 2.4 Preachers
- 2.5 Deacon
- 2.6 Congregation

### Section three

#### 3. Committees

The executive committee is as follows.

- President,
- Chairperson
- Vice chairperson
- Secretary
- Vice secretary
- Treasurer
- Additional Members.

This committee consists of reverends and the elders of the assembly.

#### The Duties of the executive committee

- 3.1 To assist the President to lead the assembly of the Lord.
- 3.2 To encourage a Holy life of Christianity by following the teachings of the Bible.
- 3.3 To manage the affairs of the assembly and to follow the constitution and the code of conduct.
- 3.4 To collect the required fees and save the purpose of the assembly.
- 3.5 To keep and protect the premises of the church.
- 3.6 To keep and protect the assets of the church.

#### The Men's committee is as follows.

- Chairperson
- Vice chairperson
- Secretary
- Vice secretary
- Treasurer
- Additional members

#### The Duties of the Men's committee

- 3, 7 To assist the executive committee to levitate the church.
- 3.8 To encourage a Holy life to all the Men of the congregation.
- 3.9 To encourage a Holy life to every Members of the congregation.

#### The Women's committee is as follows.

- Chairperson
- Vice chairperson
- Secretary
- Vice secretary
- Treasurer
- Additional members

#### The Duties of the Women's committee.

- 3.10 To assist the executive committee to levitate the church.
- 3.11 To encourage a Holy life to all the Members on the congregation.

#### The Youth's committee is as follows.

- Chairperson
- Vice chairperson
- Secretary
- Vice secretary
- Treasurer
- Additional members

This committee is appointed by the Youth congregation but the Chairperson should be an elder and is referred to as a Youth leader.

#### The Duties of the Youth's committee.

3.12 To assist the executive committee to levitate the church.

3.13 To encourage a Holy life to the Youth and the rest of the congregation.

#### Section four.

##### 4. The order of God's work.

4.1 The Headquarters is at Ozwathini (Nomhele).

4.2 The Branches are located in all the places where there is the work of god.

#### Section five.

##### 5.The duties of all the committee members.

###### President

5.1 The President examines and checks everything pertaining the work of God.

5.2 The President has the last word in God's work management.

###### Chairperson.

5.3 Everything done by the Chairperson is instructed or approved by the President

5.4 assuring that all committee meetings are well prepared for.

5.6 assuring that announcements are announced on time and there is a quorum.

5.7 assuring that all the points on the agenda are well covered during meetings.

5.8 The agenda may change if all the present Members of the meeting agree upon it.

5.9 assuring that all present members of the meeting discuss all the points on the agenda of the meeting.

5.10 assuring that any member found to have being using vulgar language is disciplined and made to apologize.

5.11 decide whether or not suggestions brought forward and/or questions raised have been discussed in depth to call for votes.

5.12 postpone meetings if there is a reason.

5.13 chair the meeting and do not lead.

5.14 assuring that final decisions are made and that those decisions are followed.

5.15 officially close the meeting when it has come to an end or when the matter on hand is being completely discussed.

5.16 assuring that the minutes taken by the Secretary are up to standard and correct.

### Secretary

5.17 The most important member in any meeting held.

5.18 ensure that all the decisions taken at the meeting are made to reality or done accordingly.

5.19 sends out meeting invites working together with the chairperson.

5.20 prepare the meeting agenda.

5.21 ensure that everything needed for the meeting is available and accessible such as files, receipts, minutes, etc.

5.22 must be present for all meetings.

5.23 are familiar with the constitution.

5.24 should know every important detail, and remind the chairperson with important facts or information that needs to be remembered.

5.26 ensure that the attendance register is available at all times for meetings.

5.27 To represent Chairperson or his/her Vice if they are absent from the meeting.

5.28 To keeping record of the meeting minutes.

5.29 To give all details through announcements.

5.30 It has to be a person with skills and hard working.

### Treasurer

5.31 keep all the finances of the church.

5.32 keep and avails all the financial records as proof of the church's financial status.

## **Section six**

### **6. The goal, principals and prescriptions of the church.**

- 6.1 The goal of the church is to preach and spread the word of God worldwide.
- 6.2 Whoever repents must first confess their sins and then baptized in water in the name of the Father, and of the Son and the Holy Spirit.
- 6.3 To encourage the true teachings of the Word of God.
- 6.4 To levitate, teach and encourage faith in all who believe in God and become spiritual intact.
- 6.5 To encourage a Christianity Spirit in People, such as to love each other, righteousness, helping the needy such as Orphans, Widows and the needs of the sick/ill.

## **Section seven.**

### **7.The belief of the Church is as follows.**

- 7.1 We believe in one true living God with knowledge, who's Holy, who's perfect, who's forever lasting, who never changes, the Creator of all.
- 7.2 We believe in the true teachings of the Holy and powerful scriptures, and preaching the Word of God.
- 7.3 We believe in the unity of Christianity and humanity, with no discrimination of gender, race, and religion and class segregation.
- 7.4 We do not believe in the use of medication, we believe that God heals the ill through prayer.
- 7.5 We believe that if a sinner repents and confesses their sin they shall be forgiven in the Name of the living God.
- 7.6 We believe in the Lord's Supper as the Holy scriptures say.
- 7.8 We believe in the offerings of the tenths, freewill and other offerings as needed.

## **Section eight**

### **8. Code of conduct is as follows.**

- 8.1 The way we conduct ourselves we follow the life of Jesus Christ as a guide to us all.
- 8.2 The duties of the President are to lead and guide all meetings that take place.

- 8.3 The chairperson and the rest of the committee members oversee the order and discipline during conferences and ensure that the constitution and code of conduct of the church is followed by the congregation.
- 8.4 The leaders of different branches will report the affairs of their Branches at the Headquarters seeking advice from the President regarding those affairs.
- 8.5 The members of the executive committee works together with the President as a committee that governs the affairs of the Church.
- 8.6 They could attend any meetings whenever it is agreed upon by the majority of the Executive committee members or the President of the church.
- 8.7 Committee meetings will be held whenever there is a need.
- 8.8 Executive committee will hold an annual meeting during the conference.
- 8.9 All executive committee meetings will be governed by the President.
- 8.10 The chairperson will conduct all meetings as stated by the constitution.
- 8.11 The secretary will take records of the minutes of all meetings as stated by the constitution.
- 8.11 Any Reverend who has served the church for a minimum of five consecutive years can be a candidate for presidency.
- 8.12 Excluding reverends that have just joined.
- 8.13 Any congregation member who once rebelled against the church will be welcomed with open arms whenever they come back.
- 8.14 In order to qualify to be in the church leadership you must have a minimum of five years as a loyal member of the church.
- 8.15 The President and the Executive committee have the right to expel and/or terminate church membership to any member of the congregation for any valid reason that the executive committee sees fit.
- 8.16 Any member of the congregation who is expelled or suspended will have their church membership terminated with immediate effect.
- 8.17 The annual conference has all the authority to make new rules and regulations if seen necessary to do so, So that the affairs of the church can be handled formally, fairly and well protected in all the Provinces where the branches are located. If seen that the members of the congregation are increasing tremendously there will be a need to establish new Branches in different areas around the globe and there might also be a need to amend the constitution and increase the Executive committee. We believe that the Holy Bible has rules and instructions as to how one should conduct them as a Christian. It is important that all the members of this church believe in the these rules and instructions of the Holy Bible and also fully understand the constitution of the church and be faithful in following all the rules and regulation given in the constitution at all times, submit and respect all th

Reverends and elders as the leaders of the church and all the leaders put before them to lead and coordinate all the functions of the church.

## **Section nine**

### **9. Elections**

9.1 All committees must hold elections after every five years.

9.2 No presidency elections will take place as one of the founders of this church is the current president.

9.3 elections for presidency will only be held only if the current president decides to step down from his seat.

9.4 elections for presidency will only be held when the current president passes on.

9.5 Whilst the seat for presidency is vacant, the executive committee will have authority to lead the church until a president is appointed.

9.6 The chosen candidate will be a man with one wife, which is a good example according to our faith.

9.7 The chosen candidate will be a Reverend who is a good example by his faith to the whole congregation and has served the church for at least a minimum of ten years.

9.8 After the President is appointed, the Vice president will also be then chosen.

9.9 The Vice president must also have the same moral values as the President.

## **Section ten**

### **10. Conferences**

10.1 The conference is held annually at the headquarters of the church.

10.2 It is where church affairs are discussed.

10.3 It is where all decisions concerning the church are taken.

10.4 It is where all branches bring their membership fees.

10.5 It is where all married women bring their offerings.

10.6 It is where disciplinary action is given to those members who disobey and don't follow the code of conduct of the church.

10.7 It is where new joining members or newly developed branches are welcomed.

10.8 It is where the workers of god are anointed.

## **Section eleven**

### 11 Appointing and anointing of the workers

Only the President has the authority to appoint and anoint workers.

#### **Appointing and anointing**

Reverends

Evangelists

Preachers

Deacons

Or any other congregation member being appointed to do a certain duty regarding the work of God.

## **Section twelve**

12.1 All assets of the church, both mobile and immobile, are to be governed by the Executive committee.

12.2 All assets of the church, at both the Headquarters and Branches, are for the church to use as pleased.

12.3 All items given as offerings to the church, at both Headquarters and Branches, are for the church to use as pleased.

12.4 All items purchased by the church using the offerings will always be for the church to use as pleased.

12.5 All the church buildings and premises at the Headquarters and at the different Branches must be registered under the church's name.

## **Section thirteen**

The officials of the executive committee will change if:

13.1 If a committee member leaves the church and terminates his/her membership.

13.2 If a committee member becomes mentally disturbed, becomes ill for a long period of time, becomes of old age or if he/she passes on.

13.3 If a committee member terminates his/her committee membership or if he/she has not attended for a period of six months without consulting with any of the committee members.

- 13.4 If a committee member is found to be misbehaving in the church.
- 13.5 If a committee member refuses or takes more than twenty one days to sign and return any documents that he/she, as a committee member, is obliged to sign.
- 13.6 If there is a vacant seat in the committee, the new member of the committee can be chosen at any convention held at the headquarters of the church given that there was a notice put up by the chairperson or the secretary. This member may be voted in by other committee members or other congregation members who have the right to be in that meeting using ballot voting.
- 13.7 Any ideas or suggestions from the congregation must bypass the committee for them to be discussed and approved. The members of the committee abide by all the rules commanded to them at the headquarters of the church.
- 13.8 The Executive committee has the authority and full power to rent, sell, let, buy, discard, any church property, building or any other immobile items after they have the full permission to do so, from the agreement of two thirds or more of the congregation members present at that meeting. A formal agreement on paper signed by the chairperson and the secretary of the meeting, will then give the committee the full right to do as agreed.

SIGNATURES

EXECUTIVE COMMITTEE

- 1. President.....
- 2. Chairperson.....
- 3. Vice chairperson.....
- 4. Secretary.....
- 5. Vice secretary.....
- 6. Treasurer .....

Additional members

- 1. ....

2. ....
3. ....
4. ....
5. ....
6. ....
7. ....